

Social Worker

Employer: [Rene Moawad Foundation](#)

Deadline for applications: Friday, December 2, 2016

Contract: Full time position

Location: Tripoli - Bab Al Tebbaneh

Duration: 1 year starting January 2017.

Job Description

The Social Worker works with people to support them through difficult times and ensure that vulnerable people, children and adults have access to certain services. The Social Worker role is to provide support animators in outreaching children and caregivers, to assist the hierarchy in running support or operational activities for specific activities. The Social Worker has to contribute to the implementation and monitoring of the planned activities in collaboration with the direct manager.

General Duties and Responsibilities:

- Work directly with the animators, children and caregivers;
- When required coordinate the work with other project staff;
- Inform the project coordinator if needed about any logistic difficulty met during the Implementation of the activities;
- Inform the project coordinator about any difficulty in the activities implementation related to the interaction with children, youth and/or parents/caregivers.
- Conduct group support activities

Specific Duties and responsibilities:

- Be present on daily basis in the center.
- Coordinate with the field coordinators on the implementation of the activities.
- Support the animators in outreaching children, youth and caregivers
- Support the animators in implementing the activity when needed
- Submit reports on the flow of the work
- Be responsible of the database

Profile

- Social Worker diploma (and university degree)
- 3 - 5 years of work experience in SW with refugees or vulnerable people
- Very good knowledge of spoken and written English
- Very good computer skills
- Good communication skills
- Good analytical skills
- Good team leadership skills

Education degree: Bachelor Degree

Field of education: Social Worker diploma (and university degree)

Languages: Arabic: Fluent English: Fluent French: Very Good

Submission guidelines: Please send your CV and cover letter to the below e-mail, and mention the position you are applying for in the subject. Only short-listed candidates will be contacted.

Cover letter required: yes

Contact information

Education and Human Development Department

Email: htanios@rmf.org.lb