New Volunteer Form

René Moawad Foundation (**RMF**) – Lebanon

Thank you for your interest in volunteering with the René Moawad Foundation. Volunteers are an extremely important part of our organization, and there are so many different ways to get involved. This form gives us information about your experiences, interests and availability to volunteer, which will help us find the best volunteering role for you. Please fill out the form in as much detail as possible and return to volunteers@rmf.org.lb or by hand to any of our offices in Lebanon. If you have any questions, please do not hesitate to get in touch on 01-613367.

**About you**

Title: First name: Surname:

Nationality: Country & Address:

Telephone: Email:

Occupation:

If you are a student, kindly specify your major and your university:

Do you have any medical conditions that we should be aware of? Yes No

If yes, please provide details:

***RMF*** *welcomes applications from everyone and will make every effort to ensure a fair selection process.*

Emergency contact details:

Name: Tel: Relationship:

**Get Involved!**

In which **RMF** sector you are most interested to volunteer?

Education & Human Development Economic Development Health & Social Care

Agriculture & Rural Development Local Authorities & Decentralization

Are you applying for a particular volunteering role? Yes No

If yes, please provide details:

What is your preferred geographical area for volunteering work?

North Mount Lebanon Beirut South Bekaa

Do prefer your volunteering work to be at the office or at the field?

Office Field

What are the reasons for your interest in volunteering?

* Learn new skills
* Use my existing skills
* Friends/family did it
* Helps my career
* I had spare time
* Help people
* Make friends
* Connected with needs of family/friends
* It supported my studies
* Received voluntary help in the past
* Cause was really important to me
* Need in the community

When are you available to start?

Start date: Finish date: Time allocated: Hour/Day

Please tell us why you would like to volunteer with the **RMF**:

Please share any relevant skills or experience you have for the role. This may include education, work or voluntary experience:

What is your level of Arabic? Not fluent Basic Fluent

What is your level of English? Not fluent Basic Fluent

What is your level of French? Not fluent Basic Fluent

If other, please specify the language: Not fluent Basic Fluent

**Work experience**

Beginning with your current/most recent role, please give brief details of any work experience you have, including paid and unpaid work. We’d particularly love to hear about any voluntary experience.

**Dates from / to Organization name & address Role**

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**References**

References are confidential and are used to help us assess your suitability for the role you would like to do. Please give us the contact details of two people we can approach for references. These should be people who know you well and can comment on your suitability for the volunteering role you are applying for. For example, your present or most recent employer, a tutor from your place of study or your supervisor from any voluntary activity. We will request references once we have received your form so please ask permission of your referees before you submit your application form. We will not accept references from family members. Please complete all sections.

Name: Address:

Telephone: Email:

Occupation: Relationship to you:

**Data protection statement**

**RMF** will use the information you have provided to process your application as a volunteer. If you are successful in your application, we will inform you of your placement details and the training and support available. We will also keep you up to date with volunteering news and opportunities that we feel are appropriate to you. If you agree to be contacted for this purpose, please provide us with your email.

Email:

In addition, we would also like to send you information about **RMF**' activities and updates by email. If you agree to be contacted, please provide us with your email.

Email:

**Declaration**

I declare that the information that has been given in this form is correct to the best of my knowledge.

Name: Signature: Date:

*If you are under 18 this form must be signed by a parent or guardian.*

Name: Signature: Date:

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**Confidential Monitoring Form**

Please help us to monitor our volunteer recruitment procedures. This information will be used for monitoring purposes only and will not be used for any purpose other than monitoring. By completing and returning this form you are providing **RMF** with your explicit consent to this use. The confidential monitoring form does not constitute any part of the recruitment and selection process for volunteers.

**Are you:** Male Female

**Age:** Under 18 18-24 25-3435–44

45–54 55–64 65+

What is your nationality?

How did you hear about the volunteering opportunity at **RMF**?

Website Facebook Twitter From a Friend Job Fair Other, specify:

Thank you for taking the time to fill in this application.

Good luck.

René Moawad Foundation.